

# Technical Assistance to the Programme “Support of VET through Innovation”

Contract notice: VET 01/2018

Terms of Reference No.00/2020

## Local Expert – part of Project Expertise Team

<b>1. Description of the assignment:</b>	
<b>1.1 Title of assignment</b>	Local Expert; 110WDs
<b>1.2 Activity</b>	Support to the implementation of the Project "Technical Assistance to the Programme “Support of VET through Innovation” aiming at enhancing the institutional capacity of the MEF to develop a multifunctional VET centre in the Fier region, by building up a system of improved qualified skills responding to the needs of labor market and a sustainable sound system to monitor and evaluate the employment increase in the agricultural sector.
<b>1.3 Background</b>	The overall objective of the institutional technical assistance is to support MEF in policy advice and in the establishment of an agricultural multifunctional Vocational Education and Training Centre in the Fier Region in Albania, in order to increase the employability of VET graduates and to contribute to the enhancement of the country competitiveness in the agriculture and in the agro-food processing sectors.
<b>2. Objectives and deliverables</b>	
<b>2.1. Objectives</b>	<p>The purpose of this institutional technical assistance is to enhance the institutional capacity of the MEF to develop a multifunctional VET centre in the Fier region, by building up a system of improved qualified skills responding to the needs of labor market and a sustainable sound system to monitor and evaluate the employment increase in the agricultural sector. The expected results of the VET Programme are encompassed in a comprehensive approach to achieve the following:</p> <ol style="list-style-type: none"><li>1. Agricultural multifunctional centre (MFC) of excellence efficiently managed and organised in the Fier region;</li><li>2. VET and labour market oriented curricula developed;</li><li>3. Linkages of the multifunctional centre with the private sector, especially in the agriculture and agro-food processing sectors, enforced in the framework of a functioning dual system;</li><li>4. Coherence with IPA II financing to Employment and Skills Sector maximized (policy advice).</li></ol>
<b>2.2. Requested services</b>	<p>Working as part of a team experts composed of Key and Non Key Experts in close association with the Project team Leader, the role of the local expert stands between the Central Institutions, National Agency of Curricula, Fier and Lushnje Schools and Vet Center. The purpose is act as coordinator and assist the key experts and international experts activities by serving as an intermediary between the all central bodies in the county. She/He will act under the authority of the Key and International experts. Tasks will aim at the following:</p> <ul style="list-style-type: none"><li>• Coordinate the line ministries, national agency of curricula, schools and vet center to set up an efficient communication for the fulfilment of all activities of the project;</li><li>• Facilitate the vet legislation to key and international experts for the objectives foreseen in the selected schools;</li><li>• Support the key and international experts as a policy advisor in Coherence with IPA II;</li></ul>

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	<ul style="list-style-type: none"> <li>• Support key and international experts, directors of schools and the expert of Italian Institutes to improve the communication between all actors;</li> <li>• Facilitate and support the Team Leader for all procurement procedures needed for the project.</li> </ul>	
<b>3. Expert inputs</b>		
<b>3.1. Total working days</b>	<ul style="list-style-type: none"> <li>▪ 110 working days</li> </ul>	
<b>3.2. Period</b>	February 2020 to December 2022	
<b>3.3. Location</b>	Fier, Lushnje and Tirana as per project needs	
<b>4. Requested qualifications</b>		
Expert profile required for this activity		
<b>4.1. Qualifications:</b>	<ul style="list-style-type: none"> <li>▪ Bachelor degree in a relevant field (Political Science, Social Science and Economic and Finance Degree).</li> <li>▪ Albanian mother tongue, excellent knowledge of English and Italian (spoken and written).</li> <li>▪ Computer literate in standard programs</li> </ul>	
<b>4.2. General Professional Experience</b>	<ul style="list-style-type: none"> <li>▪ Minimum of 5 years’ experience in acting as project management.</li> <li>▪ Excellent communication and organization skills</li> <li>▪ Thorough understanding of the private and school sectors in Albania.</li> </ul>	
<b>4.3. Specific work experience.</b>	<ul style="list-style-type: none"> <li>▪ Previous experience in similar roles in donor funded projects in Albania.</li> <li>▪ Previous experience in managing projects with Italian Programmes;</li> <li>▪ Previous experience acting as focal point or expert with Italian Regions;</li> <li>▪ Minimum of 5 years experience in similar roles.</li> </ul>	
<b>5. Reporting</b>		
<b>5.1. Language</b>	Albanian/English and Italian is mandatory	
<b>5.2. Report type/content</b>	Report on achievement, Report on activities, legislation, expert missions, procurement.	
<b>5.3. Submission date</b>	To be decided as per indications of the Project Leader	
<b>6. Responsibility</b>		
<b>Proposed by</b>	Luca De Pietri, Project Leader	Date: 20/02/2020
<b>CVs to be sent</b>	Email address: <a href="mailto:Luca.DePietri@regione.emilia-romagna.it">Luca.DePietri@regione.emilia-romagna.it</a> By: 28/02/2020	