

Terms of Reference No.04– 2018

“Senior Non-Key Expert for Equipment Assessment in MFC, Golem Berat and Vlore

1. Description of the assignment:	
1.1 Title of assignment	Assessment of the Adequacy of Equipment for Implementation of VET Programmes in MFC Golem, Berat and Vlore.
1.2 Activity	Specific Condition of SRC for Employment and Skills - Indicator 6: Establishment of Multifunctional VET Centres - Assessment of the adequacy of current equipment for delivery of current approved programmes.
1.3 Background	Albania has been granted candidate country status on 27 June 2014. IPA II will support the accession countries in implementing the political, institutional, legal, administrative, social and economic reforms required to bring the countries closer to Union values and to progressively align to Union rules, standards, policies and practices with a view to Union Membership. The vision of the Employment and Skills Strategy – inspired by the overarching goal of Europe 2020 to deliver smart, sustainable and inclusive growth – is to have by 2020 a competitive economy and an inclusive society that is grounded on “Higher skills and better jobs for all women and men” The overall goal of the Strategy is to promote quality jobs and skills opportunities for all Albanian women and men throughout the lifecycle. This will be achieved through coherent and concerted policy actions that simultaneously address labour demand, labour supply and social inclusion gaps. In pursuit of macroeconomic stability and a functioning labour market for job and skills, the EU Budget support is an aid modality in this regard. It should not be seen as an end in itself, but as a means of delivering better aid and achieving sustainable development results. It involves dialogue, financial transfers to the national treasury account of the partner country, performance assessment and capacity development, based on partnership and mutual accountability. For Albania, the instrument for pre-accession assistance (IPA II) 2014-2020 is the Sector Reform Contract for Employment and Skills. The objective of the sector reform contract is to contribute to a more inclusive and effective labour market by supporting the employment and skills development policy of the Albania Government (National Employment and Skills Strategy 2014-2020). The Specific objectives: (i) to increase labour market participation and provide job opportunities for all; (ii) to increase the quality and coverage of vocational education and training; (iii) to improve the quality and effectiveness of labour market institutions and services. The EU Sector Reform Contract for “Employment and Skills” programme, decision reference IPA/2015/38716, having a total budget of EUR 30 million was signed by DG NEAR in July 2016 and countersigned by the GoA on 30 September 2016. The overall SBS amount of EUR 30 million includes EUR 27 million for budget support and EUR 3 million for complementary technical assistance. The SBS disbursement is paid through a fixed tranche (FT) of 6 mio EUR and three variable tranches (VT) of 7 mio EUR each, subject to specific conditions being met for 2016, 2017 and 2018. The Delegation of EU to Albania engaged a Technical Assistance Team to carry out an external assessment of general and specific conditions of the SBS Employment and Skills as part of the National Employment and Skills Strategy (NESS) 2014-2020.

2. Objectives and deliverables	
2.1. Objectives	Sector Budget Support (SBS) Employment and Skills: Indicator 6 Establishment of Multi-functional Centre in Golem, Berat and Vlore. The following indicators have been established for the delivery of targets under Indicator 6: Data 2016, assessment in Q2 2017, the new VET Law is adopted by the Parliament; Data 2017, assessment in Q2 2018, the contracts for rehabilitation/functioning of three multifunctional VET Centres are signed; Data 2018, assessment in Q2 2019, three additional multifunctional VET Centres are equipped and operational. To assist with the assessment of the 2018 indicators it is necessary to assess the adequacy of the current equipment to determine if the MFC in Golem, Berat and Vlore are Adequately equipped to be fully operational as a MFC. Based on approved VET programmes being implemented in Golem, Berat and Vlore VET School (MFC) review the adequacy of equipment and essential power hand tools for implementation.
2.2. Requested services	The local STE will work under supervision of the Team Leader and will cover in a responsible way and professional manner the following scope of activities: •Develop a working plan and a working agreement with the team leader; •Prepare templates criteria to assess the current equipment for each educational / training programme being implemented, in term of main equipment and principle powered hand tools; •Cooperate with MFC Golem, Berat and Vlore to provide lists of existing equipment by programme /course types; •Carry out a stock taking exercise in the MFC institutions Golem, Berat and Vlore to determine the adequacy (minimum standard as a base) of the equipment and main powered hand tools by programme / course type; •Assess the physical infrastructure in terms of accessibility to persons with disability; •Appraisal of the lists at per criteria agreed in term of adequacy and shortfall of required equipment and powered hand tools for the MFCs Golem, Berat and Vlore; •Communicate with management department within the MFCs the final lists of current equipment and main powered hand tools by programme/course type; •Draw conclusions on the adequacy of equipment and main powered hand tools by programme/course type as a minimum standard for implementation; •Submit the draft report to Team Leader for comment; •Prepare final report on the adequacy of current equipment and powered hand tool by programme / course type.
2.3. Outputs	Final Report covering each MFC Golem, Berat and Vlore in term of MFC
3. Expert inputs	

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3.1. Total working days	20 working days	
3.2. Period	from contract date till 31 st December 2018	
3.3. Location	Tirana / Golem / Berat / Vlore	
4. Requested qualifications		
Expert profile required for this activity		
4.1. Qualifications:	▪ University degree ▪ Fluent in Albanian and with excellent command of English (spoken and written)	
4.2. General Professional Experience	▪ Experience (years): Minimum 10 years of professional experience in the VET sector. ▪ Previous successful experience of working in international projects is a very strong plus.	
4.3. Specific work experience.	▪ Experience and knowledge Albanian VET System and in particular the MFC Concept ▪ Previous experience and knowledge of working with VET Schools ▪ Previous successful experience in a similar position will be considered as a strong asset.	
5. Reporting		
5.1. Language	Reports in English to the Team Leader	
5.2. Report type/content	Brief final report in English at end of assignment outlined activities undertaken and documents finalised to the Team Leader/ and IFOA Project Manager.	
5.3. Submission date	Within 15 working days after the end of the mission.	
6. Responsibility		
Proposed by	Oliver Deasy Team Leader	Date: 10/10/2018