

ACADEMIC AND/OR PROFESSIONAL QUALIFICATION RECOGNITION REIMBURSEMENT FORM

To make your application eligible, you must complete all fields of the form using **capital letters**. You must submit the documents listed below and send them to:

gestionyfej.00137@pole-emploi.fr

- Bank details holding your name with IBAN and BIC/SWIFT,
- Invoices(s) from recognition of qualifications organisation(s) (certified copies and/or translations, administrative proceedings, and/or aptitude tests),
- Completed "Application form 4".

I, the undersigned,

Surname:

First name:

Nationality: Date of birth: / / (dd/mm/yyyy)

Current country of residence:

Address:

.....

Post code: City:

Country:

E-mail address:

I certify that I have paid for the recognition of my diplomas and/or my qualifications the following amount: EUR..... (According to the attached invoice(s))

I claim for: A partial reimbursement of the costs of: EUROS.....

A reimbursement of the total cost of: EUROS.....

The reimbursement of the recognition proceedings is limited to a maximum amount according to the guidelines of the European Commission.

In case of a partial reimbursement of the costs, the amount will not exceed 50% of the total costs.

I understand that for reimbursement entitlement I must:

- **Have obtained a written authorisation** from *TMS-Your first EURES Job* prior to attendance (*Application form 4*),
- **Attach** all the requested documents.

Date: / / (dd/mm/yyyy) Signature:

Approved by the employment/EURES adviser:

Surname and first name:

Signature:

To be completed by *TMS-Your first EURES Job*

The financial support is **granted** **not granted** by *TMS-Your first EURES Job*

Motivation if not granted:

Verified by: (*e-mail address*)

Date:..... (dd/mm/yyyy)

Amount (EUR):.....

Approved for payment: